

INSPECTION OUTCOME REPORT

Information on Service

DCYA Identifier: 09GY0130

Name of Service: Bubbles Creche

Address of Service: 7 Drisin
Ballymoneen Rd
Knocknacarra
Galway

Service Provider: Fiona O Donohue
 (person carrying on Pre-school)

Type of Service as per Notification Form:

Sessional		Part-Time		Drop-In	
Full Day Care	✓	Childminding			

Date(s) of Inspection:

Day	Month	Year
0 6	0 2	1 5

No. of children present on day of Inspection: 20

Areas which were the subject of this Inspection
Governance
Health Welfare and Development of the Child
Safety

Child & Family Agency Address: TUSLA – Child & Family Agency
Early Years Service
Merlin Park
Galway

County: Galway

TUSLA Inspector and Title: Early Years Inspector
Early Years Inspector

Disclaimer: This report has been compiled following an inspection of the above service on the above date(s). The report is based on the tool which is used by the Early Years inspectors in assessing compliance with the Child Care (Pre-School Services) (Amendment No 2) Regulations 2006 and Explanatory Guide to Requirements and Procedures for Notification and Inspection. The areas covered are provided to enable the Early Years Inspectors to use their professional judgement in assessing compliance/non-compliance. The decision of the Inspector is based on an amalgamation of the information in each section and not in any one question.

INSPECTION OUTCOME REPORT

GOVERNANCE

Information on Management and Staffing

Regulation 8 (Management and Staffing)

- (1) *A person carrying on a pre-school services shall ensure that:*
- (a) *a sufficient number of suitable and competent adults are working directly with the pre-school children in the pre-school service at all times,*
 - (b) *the service has a designated person in charge and a named person who is able to deputise as required, and*
 - (c) *at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in paragraph 1(b) is on the premises.*
- (2) *A person carrying on a pre-school service shall ensure appropriate vetting of all staff, students and volunteers who have access to a child:*
- (a) *by reference to past employer references in particular the most recent employer reference, in respect of all staff, and*
 - (b) *by reference to references from reputable sources, in respect of all students and volunteers, and*
 - (c) *by acquiring Garda vetting from An Garda Síochána when An Garda Síochána have set down procedures to make such vetting available, and*
 - (d) *in circumstances where Garda vetting is not available for staff, students and volunteers who have lived outside the jurisdiction, by ensuring that these persons provide the necessary police vetting from other police authorities.*

Compliance Information:	<p>(1) (a) There were 7 adults working directly with 20 pre-school children. The adult/child ratio was correct in the service.</p> <p>(b) There was a designated person in charge and a named person who was able to deputise as required.</p> <p>(c) The designated person in charge was on the premises when the inspectors arrived unannounced to carry out the inspection and was there throughout the inspection.</p> <p>(2) (a) Two written validated references were available for each adult.</p> <p>(b) Not Applicable.</p> <p>(c) Garda vetting was available for each adult.</p> <p>(d) Police vetting was available for 4 adults.</p> <p style="text-align: center;">The service maintained a personnel file on each adult which contained the following; proof of identity, certificates of qualifications and records of experience.</p> <p>(3) All vetting procedures were carried out prior to any person being appointed, assigned or allowed access to a child in the service.</p>
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Non-Compliance Information:	Not Applicable
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Action Required:	Not Applicable
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INSPECTION OUTCOME REPORT

Regulation 9 (Behaviour Management)

- (1) *A person carrying on a pre-school service shall ensure that no corporal punishment is inflicted on a pre-school child attending the service.*
- (2) *A person carrying on a pre-school service shall ensure that no practices that are disrespectful, degrading, exploitive, intimidating, emotionally or physically harmful or neglectful are carried out in respect of any child.*

Compliance Information:	(1) It was documented in the policies of the service, that corporal punishment was not used to correct children's behaviour. (2) There was a positive behaviour management policy in the service, and only positive interactions between the staff and children were observed. The policy included details on approaches not used in the service, so as to ensure that children would be protected from harmful or neglectful practices. Adults had training in child protection, and the service had a child protection policy based on Children First National Guidance for the Protection and Welfare of Children (2011).
Non-Compliance Information:	Not Applicable
Action Required:	Not Applicable

Information on Records

Regulation 14 (Records)

- (1) *A person carrying on a pre-school service shall keep a record in writing of the following information in relation to the service:*
- (i) policies and procedures of the service*
 - (l) details of any medicine administered to a pre-school child attending the service with signed parental consent, and*
 - (m) details of any accident, injury or incident involving a pre-school child attending the service*
- (2) *The record referred to in paragraph (1) and the documentation and records referred to in paragraph (5) of this Regulation shall be open to inspection on the premises by an authorised person*
- (5) *A person carrying on a pre-school service shall maintain all documents and records relating to references and Garda and Police vetting obtained under Regulation 8(2).*

Compliance Information:	(1) The service maintained written records of information in relation to the service, in accordance with Regulation 14(1) (i), (l), (m). (2) Records were open and available to inspection by the Early Years Inspectors. (5) All documents and records relating to references, Garda and police vetting were maintained in a secure area within the service.
Non-Compliance Information:	Not Applicable
Action Required:	Not Applicable

INSPECTION OUTCOME REPORT

Information on Safety Measures

Regulation 16 (Fire Safety Measures)

- (1) *A person carrying on a pre-school service shall keep a record in writing of-*
- (a) *all fire drills which take place in the premises, and*
 - (b) *the number, type and maintenance record of the fire fighting equipment and smoke alarms in the premises*
- (3) *A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises*

Compliance Information:	<p>(1)(a) A record in writing of fire drills which had been completed was maintained. The last recorded fire drill took place on 05.01.15.</p> <p>(b) A record of the number, type and maintenance record of fire fighting equipment in the service was maintained. It was recorded that fire fighting equipment was checked annually. It was recorded that smoke alarms were activated as part of the fire drill procedure and a record kept. Records detailed that the fire fighting equipment was last serviced on the 08.04.14.</p> <p>(3) The fire evacuation procedure was displayed in the playrooms.</p>
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Non-Compliance Information:	Not Applicable
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Action Required:	Not Applicable
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HEALTH WELFARE AND DEVELOPMENT OF THE CHILD

Information on Health, Welfare & Development of Child

Regulation 5 (Health, Welfare and Development of Child)*

A person carrying on a pre-school service shall ensure that each child's learning development and well being is facilitated within the daily life of the service through the provision of the appropriate opportunities, experiences, activities, interaction, materials and equipment, having regard to the age and stage of development of the child and the child's cultural context.

Compliance Information:

Basic Needs of the Infants & Children

- A healthy eating policy was in place and information on healthy snacks and lunches, was promoted by the service provider e.g. it was included in the parents information pack. The food observed was nutritious and varied and consisted of oatmeal, brown bread and a selection of fruit for the morning snack. The main hot meal of the day was chicken, potatoes, carrots and gravy.
- Children had their snack if they were hungry outside of the allocated snack times and this was supported by staff.
- Age appropriate eating utensils were available at snack times.
- Children's behaviour was consistently managed in a positive manner, with an emphasis on encouragement.
- Children's toileting and hygiene needs were promptly and sensitively attended to. Self toileting was both supported and encouraged by staff, to encourage children to be independent at toileting.
- Regular nappy changing took place throughout the day.
- Regular hand washing was carried out by children and gentle reminders were given by the staff as required throughout the session e.g. songs and rhymes were used to prompt children.
- Children's need to rest was facilitated, there was a soft seated area available with a comfort blanket for rest for children over two years and sufficient cots for children under two years. Children's need for sleep was facilitated throughout the day.
- Children had sufficient space to move freely indoors and outdoors. A well resourced outdoor play area was available at the service.
- Children's behaviour was managed in a competent and positive way with minor problems handled promptly. The staff present supported children to be sociable in a calm and sensitive manner and demonstrated a good knowledge of individual personalities.

Supporting Relationships around Children

- A key worker system was in place which encouraged secure relationships to be formed and maintained.
- There was a consistent staff team working directly with the children.
- The adults demonstrated sensitivity, warmth and positive regard for the children as evidenced in the positive use of language and soft tones to the children.
- Each child received appropriate support to enable them to interact positively with other children through small and large group activities.
- The staff interacted in a positive way with the children e.g. they sat at children's level and maintained good eye contact and communication.
- The service communicated on a daily basis with parents/guardians on the progress of each individual child e.g. a verbal handover was given each day for each pre-school child at collection time and a newsletter was also circulated to parents/guardians.
- An open door policy was in place for parents/guardians and this was promoted by the service.

Non-Compliance Information:

Not Applicable

INSPECTION OUTCOME REPORT

Information on Health, Welfare & Development of Child

Regulation 5 (Health, Welfare and Development of Child)*

Action Required:	Not Applicable
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SAFETY

Information on Safety

Regulation 6 (First Aid)

There shall be a suitably equipped first aid-box for children in the premises.

Compliance Information:	A suitably equipped first aid box was available and safely stored out of reach of children. There was a fully qualified staff member with first aid on the premises at all times.
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Non-Compliance Information:	Not Applicable
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Action Required:	Not Applicable
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Information on Safety

Regulation 27 (Safety Measures)

*A person carrying on a pre-school service shall take **all reasonable measures to safeguard the health, safety and welfare of a pre-school child** attending the service and in particular shall ensure that:*

- (c) any garden or external play area is so fenced and doors and gates are so secured to prevent a pre-school child gaining unsupervised access to a roadway or other source of danger and to prevent unauthorised access to the garden or external play area*
- (d) ponds, pits and other hazards in any garden or external play area are so fenced as to ensure the safety of a pre-school child attending the service*
- (e) steps are taken to prevent the spread of infection,*
- (f) and operational procedures for the safe conduct of outings are in place and a pre-school child is safely escorted on any outing*

Compliance Information:	(c) The enclosed outdoor play area was secured to prevent a child from gaining unsupervised access to dangers and to prevent unauthorised access to the garden. (d) The outdoor area was secured and hazards were fenced to ensure the safety of the pre-school children in attendance. (e) Sickness exclusion policies for staff and children were available for inspection. An infection control procedure was in place should an outbreak of an infectious disease occur. (f) The service provider had an outings policy for the safe conduct of outings.
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Non-Compliance Information:	Not Applicable
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Action Required:	Not Applicable
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INSPECTION OUTCOME REPORT

Information on Safety

Regulation 28 (Facilities for Rest)

A person carrying on a pre-school service shall ensure that:

(a)adequate and suitable facilities for a pre-school child to rest during the day and night (if an overnight pre-school service is provided) are provided

Compliance Information:	(a) Rest facilities were appropriate for a full day care service. There was one sleep room with 8 cots to accommodate the 13 children under two years of age and 10 stackable beds for the 7 children over two years who were present on the day of inspection. There was a written record of the monitoring checks on sleeping babies and a sleep policy available for inspection.
Non-Compliance Information:	Not Applicable
Action Required:	Not Applicable

Information on Safety

Regulation 30 (Insurance)

A person carrying on a pre-school service shall ensure that the pre-school children attending the service are adequately insured against injury while attending the service.

Compliance Information:	The service provider had adequate insurance for the children in attendance on the day of inspection.
Non-Compliance Information:	Not Applicable
Action Required:	Not Applicable

Additional Observed Immediate Risks

Regulation: 18 Premises and Facilities	<i>A person carrying on a pre-school service shall ensure that: (e)adequate and suitable storage is provided for prams, pushchairs, carrycots, play and work equipment and personal belongings.</i>
Non-Compliance Information:	(e) 1. On the day of inspection buggies and a baby chair were stored on the main corridor of the service. 2. Mops, buckets and a vacuum cleaner were stored in the nappy changing and the staff sanitary area.
Action Required:	(e) 1. Adequate and suitable storage must be provided for buggies and the baby chair. 2. Suitable and adequate storage must be provided for cleaning equipment away from the nappy changing and staff sanitary area.